



# COMMUNITY INTEGRATION SERVICES SOCIETY

## Exciting Opening for Life Skills Workers

Community Integration Services Society - Port Coquitlam, BC

Permanent Part-Time (32.5) hrs. (\$18.15 /hour + \$.48/km for Society business)

**LIFE SKILLS WORKERS NEEDED** Anticipated start date: December 3 2018.

- The position is Monday to Friday between the hours of 8:00 a.m. and 4:00 p.m.
- Clear written and verbal communication skills are essential skills for this position.
- Life Skills Worker must be skilled in supporting a wide variety of clients including those with behavioral support needs and mobility challenges (must be able to push/lift wheelchair or other mobility device) multiples days per week
- Life Skills Worker will be required to support all clients including travel to and from and supporting in lower mainland multiple days per week.
- Must be able to support people with limited verbal communication with alternate communication.
- The successful candidate for the position will have experience with employment training including working interviews, resume building and employment plans .
- LSW will be expected to participate in all program activities, including skating, swimming, hiking, etc.
- Ability to establish goals, with measurable outcomes aligning with the clients scheduled activities.
- Individual will take on key client duties including quarterly and bi-annual reports.
- Be able to maintain up to date and accurate consumer information (green file, medical information, contact information, blue binders, consumer profile cards etc.).
- Ensure that log notes are maintained and kept up to date with relevant information.
- Attend meetings with other professionals when required.
- Clear written and verbal communication with the ability to write clear and concise daily log notes, summarized reports, critical incident reports and other relevant documentation providing pertinent information as required.
- A basic understanding of behaviour management and pictorial symbol communication an asset
- Preference to female applicants as personal care may be required for female clients

Qualifications include related education, work/volunteer experience, ability to provide personal care, knowledge of medical and aging issues, current CPR/FA certificate, WHMIS certificate, valid Class 5 driver's license, **reliable vehicle that permits you to drive more than one passenger for the purpose of business (activities)**, business insurance with 2 million liability, computer skills and a good command of the English language.

Wage: \$18.15/hr. starting wage + \$.48/km for Society business. Qualified applicants please send resumes to Community Integration Services Society; Attention: Office Administrator at 2175 Mary Hill Road, Port Coquitlam B.C. V3C 3A2, fax to 778-285-5520 or email [employment@gociss.org](mailto:employment@gociss.org).

Only those short-listed will be contacted. Successful applicants must undergo a criminal records check.