



# COMMUNITY INTEGRATION SERVICES SOCIETY

## Exciting Opening for Life Skills Workers

Community Integration Services Society – Port Coquitlam, BC

Part-Time Temporary (32) hrs. (\$18.47 /hour + \$.48km for Society business) Until the return of the incumbent

Community Integration Services Society (CISS) has a Part Time Temporary (32) hrs. Life Skills Worker positions available at their Port Coquitlam location.

- The position is Monday to Friday between the hours of 8:00 a.m. and 4:00 p.m.
- Life Skills Worker will be expected to support individuals with various disabilities, to provide life skills training and support throughout the lower mainland.
- Must be able to support individuals with medical and /or aging issues, including walkers, wheelchairs and transfers for this position.
- Medication administration knowledge and behaviour management is required.
- Life Skills Worker must be confident developing and implementing new programs.
- Ability to establish goals, with measurable outcomes aligning with the clients scheduled activities.
- Individual will take on key client duties including quarterly and bi-annual reports.
- Ensure that log notes are maintained and kept up to date with relevant information.
- Attend meetings with other professionals when required.
- Successful applicant would be responsible for admin duties related to Key Worker responsibilities such as completing reports and ISP meetings.
- Clear written and verbal communication with the ability to write clear and concise daily log notes, summarized reports, critical incident reports and other relevant documentation providing pertinent information as required.
- Be able to adapt and implement program activities on a daily basis or when needed

Qualifications include related education, work/volunteer experience, ability to provide personal care, knowledge of medical and aging issues, current CPR/FA certificate, WHMIS certificate, valid Class 5 driver's license, **reliable vehicle that permits you to drive more than one passenger for the purpose of business (activities)**, business insurance with 2 million liability, computer skills and a good command of the English language.

Qualified applicants please send resumes to Community Integration Services Society; Attention: Office Administrator at 2175 Mary Hill Road, Port Coquitlam B.C. V3C 3A2, fax to 778-285-5520 or email [employment@gociss.org](mailto:employment@gociss.org).

Only those short-listed will be contacted. Successful applicants must undergo a criminal records check.